



4390 Sunbelt Drive
Addison, TX 75001
972.733.3828 (O) 972.733.3847(F)
www.simsaviation.net
CRS# JZR202L

Dear Valued Friends, Customers, and Vendors:

I know you are receiving many emails with updates regarding how companies are handling these unprecedented times we are facing. As with any other company, we take the health and well-being of our employees, their family, our community, and our customers very seriously. Each day we closely monitor the quickly developing effects of the COVID-19 pandemic and make decisions as we go.

At this time, Sims Aviation will remain open as part of the Transportation Systems Critical Infrastructure Sector. Please be reassured that we are a small business with a limited number of employees and plenty of space in our shop to maintain the recommended 6 feet distance between each employee. We are cleaning and disinfecting our entire shop on a regular basis. Our intent is to continue to serve our customer's needs during the duration of this challenging time; however, as we have seen, things can change in an instant and we will keep you informed if our situation changes.

We are all in this together and will persevere together. We pray for the safety, health and strength of our aviation community and the entire world. Thank you for your continued support and please feel free to reach out to us with any questions or concerns you may have.

Best regards,

Traci Lynch-Hodgson
Chief Operating Officer

traci@simsaviation.net
972-733-3828 (office)
972-733-3847 (fax)